

Phlebotomy Technician Program Overview



Allied Health Office Hours (M-106): Monday – Thursday 8:00 AM – 6:00 PM
Friday 7:30 AM – 4:00 PM

Clerical Assistant: Dianna Vergara Email: DASalliedhealth@dusd.net Office Ph: (562) 940-6206

CLASS SCHEDULE:

The Phlebotomy Technician (CPT1) Program is a 3-4-week curriculum consisting of 40 classroom hours, **40 hours of externship**, with **50 SUCCESSFUL venipunctures** and **10 finger sticks**. Every student is expected to meet all course requirements before being eligible for completion and meeting the State's requirements. This Program is one of the requirements to begin your eligibility to apply for a State License.

REQUIREMENTS:

Students must bring **ALL** the required documents and program fee when registering for the class.

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| 1. Official High School Transcripts/Diploma | 4. Vaccination Record (Titers if no record available) |
| OR | MUST include Hepatitis B, Hepatitis A, |
| Official GED Transcripts/Diploma | MMR, and Varicella |
| 2. Current Tb Test (within the past year) | 5. Basic Life Support (BLS) card |
| 3. Proof of COVID 19 Vaccination | |

If your diploma was earned OUTSIDE the United States, you must obtain an evaluation of foreign documents. For a list of approved locations, please see clerical staff.

If you **DO NOT** have a **High School Diploma** or **GED** please speak with **Brian Ofner** our Academic Counselor in the main office at (562) 940-6204.

COURSE OBJECTIVE:

The purpose of the Phlebotomy Technician (CPT1) Program is to provide the student with the appropriate educational theory and hands-on skills required and necessary to prepare them for entry-level positions as a Phlebotomy Technician (CPT1).

PHLEBOTOMY PROGRAM FEE: \$1499*

INCLUDES:

- 40 Hours of Classroom Instruction
- 40 Hours of Externship
- Phlebotomy textbook/clinical supplies

The state of California requires a National exam to be passed to obtain a California Phlebotomy license. Preferred National exam organization: National Center for Competency Testing (NCCT) www.ncctinc.com. Prices will vary. The price of the National exam is **NOT INCLUDED** in the cost of the program. Test may be scheduled on the last day of class. However, you may take the test anytime or at any site provided by NCCT.

REFUNDS:

A CTE student, who initiates a refund within 3 days of class start date, will be subject to a \$50.00 cancelation fee. After the 3rd day of class, in addition to the cancelation fee, all program fees will be prorated according to the student's hours of attendance. Student, who withdraws from their CTE program after the 3rd day and under 60% of the scheduled hours for their program, will be refunded 40% of the tuition, *only* if student has paid in full. Student who withdraws from their CTE program and has completed 61% or more will be charged full tuition, no refund will be calculated. Students who are not paid in full might have a balance owed to DAS after proration has been calculated. Refund process may take up to 45 days.

ATTENDANCE:

STUDENTS ARE EXPECTED TO ATTEND AND BE ON TIME FOR EVERY CLASS SESSION.
NO ABSCENCES ALLOWED

MATERIALS: Must be brought to class *EACH DAY*....

Pen, pencil, paper

Text Book: Phlebotomy Essentials Text and Workbook (provided)

CLASSROOM DRESS CODE:

- ✓ **LIGHT BLUE UNIFORM ONLY, WITH SCHOOL LOGO.** School ID badge **MUST** be worn at all times while on campus. Your appearance is to be respectful (professional) always.
- ✓ **White shoes - cannot be canvas/mesh**
- ✓ **NO facial jewelry allowed (pierced nose, eyebrow, lip, etc...)**
- ✓ **Women- Hair must be up, only small stud earrings may be worn, no artificial nails, no colored nail polish and NO perfume/cologne.**
- ✓ **Men- Clean shaven, hair must be neat and NO cologne.**
- ✓ **Uniforms can be purchased at: Cindy's Uniforms (562) 803-6754
12270 Woodruff Ave, Downey, CA 90241**

EXTERNSHIP: 40 hours of externship, with 50 SUCCESSFUL venipunctures and 10 finger sticks.

Students are placed based on facility availability and student/facility compatibility to be determined by Externship Coordinator. Students are not promised a facility of their choice, but we will work with students to accommodate requests. Externship placement appointments will be scheduled before the completion of class. *If the student is unable to complete the required 50 successful venipunctures and 10 capillary sticks within the 40 hours, student will be required to remain on site until all blood draws are completed to complete the program. Student must complete externship within 120 days from the class end date.*

**EXTERNSHIP DOCUMENTS MUST BE TURNED IN TO M-106 CLERICAL STAFF ONCE
EXTERNSHIP IS COMPLETED**

PROFESSIONALISM: Students will always be professional with instructors, classmates, staff, any abusive language, harassment, threats, or intimidation will **NOT BE TOLERATED!** Students that do not follow the professionalism code will be dismissed from class and will therefore be absent and, after counseling, may be dismissed from the program/school.

Downey Adult School's Annual Security Report and Clery Act Crime Statistics

For Information regarding DAS's Annual Security Report and Clery Act Crime Statistics, please visit www.das.edu, click on "About Us" tab.